

CODE OF CONDUCT FOR STUDENTS

The code of conduct for students is meant to promote professional behaviour and academic integrity leading to an effective learning environment that prepares graduates for global competitiveness and all the students are required to follow it.

Code of conduct for students

1. Every student shall wear clean and decent dress fit to our culture and tradition.
2. Interact in a polite and respectful manner with all students and staff of the College at all times.
3. During class hours a student cannot go out of the classroom without the permission of the teacher concerned.
4. The use of mobile phones is strictly prohibited on the college campus students who violate this rule will face disciplinary action.
5. The college expects students of both sexes to foster a healthy and decent relationship. The very spirit of co-education lies in facilitating such a relationship. Any behaviour contrary to this period is deemed unbecoming and punishable.
6. During leisure hours students are advised to use the library.
7. Late comers are forbidden for entering the classrooms.
8. Students should bring prescribed textbooks to the classes every day.
9. Students should handle the furniture and other properties with care. Damage to the furniture will lead to penalty or suspension from college.

from any Anti social activities student should wear their identity cards during their stay inside the campus without the permission of the principal students are not permitted to circulate any printed materials or pamphlets ragging in any form is the serious offence and it will be there. CB early damage will be collected for any damage caused by them knowingly or unknowingly. Visitors are not allowed to meet the students in the classrooms. Students should take care of their belongings. The institutions will not be responsible for any loss. Active participation in all the activities expected. Student must keep the campus neat and clean and not in the campus except in the West basket. Students to refrain from activities such as scribbling on walls, door or furniture with food dishes. The college will destroy the academic ambience. The following activities are prohibited: lottery without reason, creating disturbance

during college hours use of cell phones in the college premises ragging and teasing smoking inside the campus indulging in Mal practice in test and examinations

[16:18, 12/1/2022] Belwalkar Madam: CODE OF CONDUCT FOR FACULTY

Teaching is a noble profession it shepherds the character caliber and future of an individual he or she can inspire hope ignite them and in still a love of learning among the students every employee shall be given by rules and regulation prescribed by the UGC kcsr and his liable for all consequences in the event of any bridge of rules by him or her besides the teacher have to

1) afford the honour and dignity of the teaching profession to provide and innovative and quality education to pupils 3 the impartial towards students for interact with the students in a friendly manner 5 abide by the rules and regulations of the institution 6 abide by the procedures to ensure students safety 7 collaborate with fellow teachers 8 be responsible and interact positively with parents and others take holders in educating the students 9 be good counsellors and facilitators 10 help guide encourage and assist students in the learning 11 every employee shall maintain integrity of character be devoted of his or her duty and the honest and impartial in his or her official dealings and employee shall be 40 years and polite in his or her dealings with the principal are the members of staff students and with members of the public he or shell exhibit at most loyalty sincerity and shall always act in the best interest of the college 12 and employees I'll be required to observe the schedule working hours during which you are she must be present at the place of his or her work no employee shall we absent from duty without prior permission even during leave or vacation no employee salute headquarters except with the prior permission of the competent authority whenever living station and employee cell in form the principal in writing 13 no employee shall make any statement publish your right through any media which has an adverse effect criticism of any policy correction of the college Orissa detrimental to the interest of the college 14 no employee can engage directly or indirectly in any trade or any private tuition or undertake employment outside his official assignment whether for any monetary gain or not and employee against whom any criminal proceeding are initiated in a court of law immediately inform the competent authority of the college with full details 16 no employee cell except with prior permission of the competent authority can take research to law or to the place for any official act of the college which has been the subject matter of criticism or attachment character 17 whenever and employee wishes to put any claim or 6 red dress of any grievance he or she must forward he is or her case in writing not forward any such advance copies of his or her application to any higher authorities unless the computer authority has rejected his he is or her claim or refused redress of the grievance or has delayed the matter beyond the reasonable time

[16:20, 12/1/2022] Belwalkar Madam: CODE OF CONDUCT FOR NON-TEACHING STAFF

The following traits are expected from the non teaching staff he or she must

Report to duty on time remain on duty during college hours address strictly to the rules and regulations of college maintain honesty integrity and fairness in all activities must not official secrets Moti late expense conscious alter or forge official documents are not miss appropriate college money was not be absent from duty without official approval for approved sick leave