

**Peer Team Report**

on

**Institutional Assessment and Re-Accreditation**

of

**Seth J.N.Paliwala Commerce, Arts and Science  
College**  
Pali-Sudhagad, Raigad  
MAHARASHTRA.

**Dates of Visit: April 01-03, 2013.**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA

<b>PEER TEAM REPORT ON</b> <b>Institutional Re- Accreditation of Sheth J. N. Paliwala</b> <b>Commerce, Arts and Science College</b> <b>Place : Pali, Sudhagar, Raigad Pin: - 410205, State: Maharashtra</b>	
Section I: GENERAL	Information
1.1 Name & Address of the Institution:	Sheth J. N. Paliwala Commerce, Arts and Science College, Pali, Sudhagar, Raigad, Maharashtra, Pin: 410205
1.2 Year of Establishment:	17.06.1989
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	Three Faculties
• Departments/ Centres:	Departments : 07
• Programmes/ Courses offered:	Three, B.A, B.Com, B.Sc.
• Permanent Faculty Members:	19 (excluding Principal)
• Permanent Support Staff:	14
• Students:	1092
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• A coeducational degree college established in an rural and hilly area.</li> <li>• College also has a focus to provide educational and other facilities to students of Adivasi Tribes like Katkari</li> <li>• Women Students constitute nearly 75% of the total student strength.</li> </ul>
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	1-3 April, 2013 Enclosed
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson	Prof. P. Venkataramaiah
Member Co-ordinator	Prof. H. Goswami
Member	Dr. George Thadathil
NAAC Officer:	Dr. Ganesh Hegde

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Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects (Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones)
<b>2.1 Curricular Aspects</b>	
2.1.1 Curricular Planning and Implementation:	<ul style="list-style-type: none"> <li>• The vision and mission of the institution are in consonance with the national objectives of providing higher education with equity and value system.</li> <li>• College follows the curricula designed and developed by the affiliating University</li> <li>• Principal and a few faculty members are associated with syllabus making bodies of the University</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>• Marathi, Physics and Chemistry are Compulsory subjects while Geography, Economics, Botany and Mathematics are optional subjects</li> <li>• CBCS is adopted from the year 2011-12.</li> <li>• No add-on courses for promoting academic flexibility</li> </ul>
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> <li>• Courses on Environment are framed as per UGC guideline</li> <li>• Gender issue, climate change etc are included in the FY B.Com Foundation Course.</li> <li>• The Faculty avail of the seminars &amp; workshops organized by the university on revised syllabi</li> </ul>
2.1.4 Feedback System:	<ul style="list-style-type: none"> <li>• Formal mechanism for collecting and analyzing feedback on syllabi from students and other stakeholders exists.</li> </ul>

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<b>2.2 Teaching-Learning &amp; Evaluation:</b>	
2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> <li>• Enrollment process is transparent based on merit. Information on admission made available in college website and through college prospectus.</li> <li>• Almost all eligible candidates are admitted.</li> <li>• Reservation policy of Government is followed in admission.</li> </ul>
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> <li>• The college adopts proactive role offering fee concession and scholarships including free books to socially and economically weaker students.</li> <li>• Students have elective option within a programme</li> <li>• Tutorials and Remedial coaching is conducted for weak students especially in mathematics, chemistry and accountancy.</li> <li>• The system of providing opportunity for advanced learners through independent study, seminar presentation and access to additional reference books is in vogue.</li> </ul>
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>• Lecture method is supplemented with question answer session, project work and taking students on short study tours.</li> <li>• Effective ICT based teaching-learning is yet to take proper shape.</li> <li>• The students are given opportunity for hands on experience especially in the physics practicals.</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• 85% of the Faculty have more than 10 years of teaching experience: 2 are Ph.D. 4 M.Phil, 3 have registered for Ph.D.</li> <li>• One Faculty member of Chemistry Department is a reviewer for <i>Arabic Journal of Chemistry</i>; Four Faculty members have in the recent past received best <i>siksak</i> awards and one was awarded best NSS programme officer.</li> <li>• Majority of the Faculty members are familiar with Computer usage</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• Evaluation process is made known to the students through the prospectus, website and an orientation to the freshers at the beginning of the Year.</li> <li>• Besides class tests, presentation of projects and</li> </ul>

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	<p>assignments are components of internal evaluation.</p> <ul style="list-style-type: none"> <li>• The system of finding the Academic Performance Indicators (API) of the Faculty is yet to take proper shape.</li> </ul>
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>• System of oral presentation of the findings after the practicals is followed.</li> <li>• Pass percentage is on an average above 80 in Arts, above 90 in Commerce and above 50 in Science in 2011-12; Geography Department has shown 100% in the last two consecutive years.</li> <li>• Students showing outstanding performance are felicitated and awarded.</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Students of physics and chemistry are taken to IUCCA, Pune, and the meter wave radio telescope observatory, khodad to motivate them for research.</li> <li>• One International Seminar on 'Tourism and Sustainable Development' in collaboration with Deccan Geographical Society and a national seminar were organized by Department of Geography. A national symposium by Chemistry Department on 'Modern Trends in Sciences' has also been organized.</li> <li>• Teachers are granted leave for doing research, attending seminars and provided seed money.</li> </ul>
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> <li>• Management earmarks 2% of the budget for Research</li> <li>• College is yet to initiate steps for mobilization of funds for research.</li> </ul>
2.3.3 Research Facilities:	<ul style="list-style-type: none"> <li>• Internet Facility is provided to the Faculty to access information about current research</li> <li>• Laboratory facilities are not sufficiently equipped for research.</li> </ul>
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> <li>• Publications by faculty are limited to research papers. 8 research papers, (6 in Chemistry and 2 in History) have been published in journals.</li> <li>• Good number of text books in Marathi has been published by the faculty members.</li> <li>• No major or minor research projects are taken up currently</li> </ul>
2.3.5 Consultancy:	<ul style="list-style-type: none"> <li>• No consultancy services are provided as such by the college.</li> </ul>

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<p><b>2.3.6 Extension Activities and Institutional Social Responsibility:</b></p>	<ul style="list-style-type: none"> <li>• The NSS unit has been regularly conducting outreach programmes on different aspects including health and hygiene in the Adivasi areas. The college NSS unit was awarded the "best NSS unit" in the University and the college has been recognized as the best rural college.</li> <li>• During 2008-9 a group of 15 students of the college participated in a 650 kms MISSION MANVATA RALLY and presented a street play 'Terrorism' depicting its ugly character.</li> <li>• The Women Development Cell of the college organized programmes on the evils of sexual harassment, female foeticide, gender equality and sensitization etc.</li> <li>• The DLLE programme sensitizes the students on social issues</li> </ul>
<p><b>2.3.7 Collaboration</b></p>	<ul style="list-style-type: none"> <li>• The college NSS unit has meaningful collaboration with the NSS units of other colleges and the local NGOs for outreach activities.</li> <li>• No linkages with industry for research</li> </ul>
<p><b>2.4 Infrastructure and Learning Resources:</b></p>	
<p><b>2.4.1 Physical Facilities:</b></p>	<ul style="list-style-type: none"> <li>• Located in rural settings with 51850 sq. ft. land area, the college has 21850 sq. ft. built up area.</li> <li>• The college has adequate classrooms and laboratories, 1 auditorium, and playgrounds; Common facilities like toilets, common rooms (boys and girls), canteen, and provision for drinking water are made available.</li> <li>• Hostels, gymnasium, facilities for challenged persons and health centre of its own are not available.</li> </ul>
<p><b>2.4.2 Library as a Learning Resource:</b></p>	<ul style="list-style-type: none"> <li>• The college has a library committee headed by principal which includes two student members.</li> <li>• 1400 sq. ft. area with reading room facility for about 50 persons; OPAC is adopted for accessing information on books.</li> <li>• Library services computerization is yet to be completed.</li> </ul>

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2.4.3 IT Infrastructure	<ul style="list-style-type: none"> <li>• There are over 20 computers in the college distributed between library, computer centre, offices and the departments; College has purchased 3 LCD projectors, 1 OHP and 5 Licensed softwares; Office is computerized.</li> <li>• Institution has its own website. Office has adopted online filling of admission forms, sending information about acquittance register through email and messages to the government.</li> <li>• Internet facility is made available freely for students; College is availing of Maharashtra Knowledge Commission Limited connectivity through Mumbai University.</li> </ul>
2.4.4 Maintenance of Campus Facilities:	<ul style="list-style-type: none"> <li>• Adequate funds are allocated for the maintenance works in the college and is supervised by faculty members.</li> <li>• IT facilities are maintained through outsourcing.</li> </ul>
<b>2.5 Student Support and Progression:</b>	
2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> <li>• Financial support is provided through scholarships: 45 to 50 % students get scholarship from various agencies</li> <li>• Students participate in the publication of the college magazine OMKAR and in the organization of the Annual Social Gathering.</li> <li>• Regular medical checkup is organized for the college community.</li> </ul>
2.5.2 Student Progression:	<ul style="list-style-type: none"> <li>• Students progression in terms of academic performance in University exams is good.</li> <li>• Nearly 30% of UG students of the college get admission into PG classes of the University</li> <li>• On an average 25% of the graduates of the college find employment opportunities. The dropout rate is fairly low in the college.</li> </ul>

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2.5.3 Student Participation and Activities:	<ul style="list-style-type: none"> <li>• The college has organized zonal level cultural competition for the university. Student participation in sporting and cultural activities is appreciable.</li> <li>• A few students got award in various sporting competitions in inter college sports and a student was placed third in the university level cross country running race.</li> <li>• There are student members in IQAC, library advisory committee, study tour committee, etc.</li> </ul>
<b>2.6 Governance, Leadership and Management:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• The mission and objectives of the institution aim at providing good quality higher education with a focus on inclusiveness.</li> <li>• The college leadership, management and faculty are committed to achieving the goals</li> <li>• Participatory management is seen in the inclusion of 3 faculty members and 1 non-teaching staff with the principal as the secretary of the LMC.</li> </ul>
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> <li>• System of analyzing the self appraisal and student appraisal of the teachers' performance is an in house exercise.</li> <li>• No perspective plan for long term development</li> <li>• MIS is not introduced</li> </ul>
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> <li>• Permanent teachers are recruited as per UGC norms and there is a system of felicitating the faculty who achieve success in research.</li> <li>• Teachers are encouraged to participate in faculty development programmes and pursue research.</li> <li>• Specific schemes to attract eminent faculty and to retain them not visible.</li> </ul>
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>• Annual budget is prepared by the college and approved by the LMC and accounts are regularly audited by an independent CA firm.</li> <li>• Major sources of fund are fees from students and government grants. Some attempts are being made to mobilize resources from donations or otherwise.</li> <li>• No development grant from UGC as the college is not yet recognized by the UGC</li> </ul>

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2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• 14 members (including students and alumni) constitute the IQAC.</li> <li>• IQAC organizes syllabus related workshops.</li> <li>• Annual academic and administrative audit is yet to be in place.</li> </ul>
<b>2.7 Innovations and Best Practices:</b>	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> <li>• No formal Green Audit; however, the college has made efforts to reduce power consumption.</li> <li>• College has taken initiatives for water harvesting, tree plantation and making the campus 'no smoking zone'.</li> <li>• Physics department is promoting the use of low cost solar energy.</li> </ul>
2.7.2 Innovations:	<ul style="list-style-type: none"> <li>• Laboratories are upgraded and special software CMS is introduced in the admission process from the current academic year.</li> <li>• Use of bio metric system for recording attendance of Faculty and non teaching staff</li> <li>• Computerization of mark sheet</li> </ul>
2.7.3 Best Practices:	<ul style="list-style-type: none"> <li>• The college NSS unit is highly active doing several outreach activities.</li> <li>• Strong relationships between students and faculty are established by involving students in different committees and decision making bodies.</li> <li>• The Annual Social Gathering organized by the College (students and management) for the local population.</li> </ul>
<b>Section III: OVERALL ANALYSIS</b>	<b>Observations (Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)</b>
3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• First generation learners are empowered through higher education</li> <li>• Disciplined and cordial academic ambience.</li> <li>• Active NSS unit fulfilling social responsibility.</li> <li>• Alumni participation is proactive</li> <li>• Gender sensitive campus with Dedicated faculty.</li> </ul>

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3.2 Institutional Weaknesses:	<ul style="list-style-type: none"><li>• Non recognition by the UGC under 2f and 12b.</li><li>• Absence of a road map for future development</li><li>• Absence of Research Culture</li><li>• Inadequate Infrastructure</li></ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"><li>• Associating with national institutes for augmenting research activities</li><li>• Creating good number of endowments to sponsor scholarships and research activity</li><li>• Introduction of PG programmes in emerging areas</li><li>• Networking with local industries, NGOs and other Institutions.</li><li>• Development of Rural Sports</li></ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"><li>• Starting job oriented and professional courses.</li><li>• Resource mobilization from different sources</li><li>• Developing English Language communication skills among Faculty and Students.</li><li>• Preparing a Master Plan and a Perspective Development Plan.</li><li>• Expediting the Grant procurement from both the state as well as from UGC.</li></ul>

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#### Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Introduction of short term need based vocational courses like home management entrepreneurship development, hospitality management, rural development and marketing, micro financing, tax and planning, multimedia and mass communication, fashion technology, tourism management and music and fine arts.
- Faculty not having PhD to be encouraged to pursue the same at the earliest.
- PG programmes to be initiated in some Arts, Science and Commerce subjects
- Appointment of Sports Instructors (coaches) for development of talents in sports. College can be made a nodal Centre for development of rural sports.
- Strengthening Computer Education by appointing computer teacher(s) and developing additional computer labs
- Administration at all levels to be computerized.
- College may organize colloquia to enhance research culture and faculty development
- Faculty could take initiatives in submitting research proposals to funding agencies
- Placement and consultancy services need to be activated.
- Hostel and transport facilities to be provided for the students.

I agree with the Observations of the Peer Team as mentioned in this report.



Signatures of the Peer Team Members:

Signature of the Head of the Institution  
Seal of the Institution  
Shah JN Paliwala Com,  
College, Sci. & Arts College,  
Pali- Sudhagad, Dist.- Raigad.

Name and Designation		Signature with date
Prof. P. Venkataramaiah	Chairperson	P. N. T. 03/04/13
Prof. H. Goswami	Member Co-ordinator	H. Goswami 03/04/13
Dr. George Thadathil	Member	G. Thadathil 02/04/13
Dr. Ganesh Hegde	Designation	

Place:

Date: 3 APR 2013